

AUDIT AND GOVERNANCE COMMITTEE



Report subject	Forward Plan - Refresh for the 2024/25 municipal year
Meeting date	27 January 2025
Status	Public Report
Executive summary	This report sets out the refreshed list of reports to be considered by the Audit & Governance Committee for the 2024/25 municipal year in order to enable it to fulfil its terms of reference.
Recommendations	It is RECOMMENDED that: The Audit & Governance Committee approves the refreshed Forward Plan as set out at Appendix A
Reason for recommendations	To ensure that Audit & Governance Committee are fully informed of the reports to be considered during 2024/25.
Portfolio Holder(s):	Cllr Mike Cox, Portfolio Holder for Finance
Corporate Director	Graham Farrant, Chief Executive
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Wards	Council-wide
Classification	For Recommendation Decision

Background

1. Good practice dictates that a forward plan should be agreed which sets out the reports to be considered by the Audit & Governance Committee over the next 12 months.

The Forward Plan

2. The Forward Plan for 2024/25, as set out at Appendix A, has been refreshed to set out proposals for the forward management of reports to be considered by the Audit & Governance Committee in order to enable it to fulfil its terms of reference.
3. The Audit & Governance Committee should note that the plan does not preclude extraordinary items being brought before the Committee in consultation with the Chair and Vice Chair as necessary and appropriate, thus ensuring that Audit & Governance Committee business is consistent with the terms of reference.

4. Topics requiring this Committee's consideration within its terms of reference can be added at any time in the year or as they arise. These topics are generally shown in the 'Other Reports or Training Presentations' section of the Forward Plan, Appendix A, and depending on their nature are usually added to a meeting marked 'extra'. These additional reports/presentations are made available to the public with the meeting minutes.
5. The Indicative Forward Plan for 2025/26 is attached at Appendix B. For information, the following two reports are planned to be included:
 - Information Governance Update (moved from 20 March 2025 to July 2025 to allow for full 2024/25 data reporting)
 - FuturePlaces Update report (date to be agreed)

Options Appraisal

6. An options appraisal is not applicable for this report.

Summary of financial implications

7. There are no direct financial implications from this report.

Summary of legal implications

8. There are no direct legal implications from this report.

Summary of human resources implications

9. There are no direct human resource implications from this report.

Summary of sustainability impact

10. There are no direct sustainability impact implications from this report.

Summary of public health implications

11. There are no public health implications from this report.

Summary of equality implications

12. There are no direct equality implications from this report.

Summary of risk assessment

13. Development and agreement of the Forward Plan by the Audit & Governance Committee enables it to fulfil its terms of reference.

Background papers

None

Appendices

Appendix A – Audit & Governance Committee – Forward Plan 2024/25

Appendix B – Audit & Governance Committee – Indicative Forward Plan 2025/26